



ONTARIO COLLEGE OF TRADES  
ORDRE DES MÉTIERS DE L'ONTARIO

## **Record of Board Decisions**

# Board of Governors Meeting

July 31, 2013

**Present:** Ron Johnson (Chair), Ray Armstrong, Robin Barker, Pat Blackwood, Rob Brewer, Tom Carvin, Jules Danielewski, Chantelle Fitzgibbon, Irene Harris, Jamie Holmes, Chelsey Hooker, George Katinas, Roy Maybery, Jennifer Moon, Kate Poultney, Dave Suess

**Regrets:** James Barry, Piero Cherubini, Domenic Mattina, Ucal Powell, Willie Wham

## **1 Approval of Agenda**

The Agenda for the July 31, 2013 Board of Governors meeting was approved, as amended.

## **2 Conflict of Interest**

No conflicts were declared.

## **3 Approval of Minutes**

The Minutes of the June 18, 2013 meeting of the Board of Governors was approved.

## **4 Record of Board Decisions**

The Record of Board Decisions for the June 18, 2013 meeting of the Board of Governors was approved.

## **5 Divisional Boards - Minutes and Chairs' Reports**

### **5.1 Construction Divisional Board Minutes**

The Board of Governors received the Minutes of the October 23, 2012 and November 29, 2012 Construction Divisional Board meetings.

### **5.2 Industrial Divisional Board Minutes**

The Board of Governors received the Minutes of the November 20, 2012 Industrial Divisional Board meeting.

### **5.3 Motive Power Divisional Board Minutes and Chair's Report**

The Board of Governors received the Minutes of the October 22, 2012 Motive Power Divisional Board meeting.

### **5.4 Service Divisional Board Minutes and Chair's Report**

The Board of Governors received the Minutes of the December 11, 2012 Service Divisional Board meeting.

## 6 Finance and Audit Committee Report

### 6.1 Risk Management Plan Update

The Board of Governors received the College's Risk Management Processes and Quarterly Update of Risk Assessment Report.

## 7 Executive Committee Report

### 7.1 Registration Appeals Fees

The Board of Governors agreed not to set a fee to be charged for requests to the Registration Appeal Committee at this time.

### 7.2 Receipt of Seven Ratio Review Decision Reports

The Board of Governors received the reports of the Ratio Review Panels for:

RR9-2012:	Heat and frost insulator
RR11-2012:	Construction millwright
RR12-2012:	Ironworker-generalist; Ironworker-structural & ornamental; Ironworker-reinforcing rodworker
RR13-2012:	Painter and decorator Br 1-commercial and residential; Painter and decorator Br 2-industrial
RR14-2012:	Plumber; Steamfitter
RR15-2012:	Refrigeration and air conditioning systems mechanic; Residential air conditioning systems mechanic
RR16-2012:	Residential (low rise) sheet metal installer; Sheet metal worker

## 8 Governance and Nominations Committee Report

### 8.1 Stakeholder Dialogue Sessions

The Board of Governors approved the implementation approach and terms of reference for the Stakeholder Dialogue Sessions.

### 8.2 Delegation of Authority to Executive Committee: Classification of Trades Review Process

The Board of Governors delegated to the Executive Committee its authority to:

a/ appoint the Chair of the classification Review Panels, and

b/ grant extensions of the time period within which the classification Review Panel must report its decision; and

The Board of Governors instructed the Executive Committee to choose a Vice-Chair of the Ontario Labour Relations Board from the Roster of Adjudicators as its selection for

the Chair of each of the classification Review Panels; and the Board of Governors asked the Divisional Boards to appoint one employer representative and one employee representative from the Roster of Adjudicators as their selections for each of the classification Review Panels.

### **8.3 Amendment to General By-law: Role of Executive Committee in Process to Remove Board or Roster Member**

The Board of Governors approved the revised draft by-law provisions for the removal of members of the Board of Governors, Divisional Boards, Trade Boards, or the Roster of Adjudicators.

### **8.4 Code of Ethics: Applicability to College Staff**

The Board of Governors approved that:

- the Code of Ethics, in its current state, should not be applied to any staff member of the College, including the Senior Management Team, at this time; and
- the applicability to staff members of the College, including the Senior Management Team, should be reviewed within one year.

## **9 In Camera**

The Board of Governors conducted an In Camera meeting.

## **10 Adjournment**

The Board of Governors adjourned the meeting.