



ONTARIO COLLEGE OF TRADES
ORDRE DES MÉTIERS DE L'ONTARIO

Record of Board Decisions

Board of Governors Meeting

September 25, 2013

Present: Ron Johnson (Chair), Robin Barker, James Barry, Pat Blackwood, Rob Brewer, Tom Carvin, Piero Cherubini, Jules Danielewski, Chantelle Fitzgibbon, Irene Harris, Jamie Holmes, Roy Maybery, Jennifer Moon, Ucal Powell, Dave Suess, David Tsubouchi (Registrar and CEO)

Regrets: Chelsey Hooker, George Katinas, Kate Poultney

1 Approval of Agenda

The Agenda for the September 25, 2013 Board of Governors meeting was approved, as amended.

2 Conflict of Interest

Jules Danielewski declared a conflict of interest with respect to the “Policy on Cooling-off Period”. He did not participate in the discussion or the vote concerning this item.

3 Approval of Minutes

The Minutes of the July 31, 2013 meeting of the Board of Governors were approved.

4 Record of Board Decisions

The Record of Board Decisions for the July 31, 2013 meeting of the Board of Governors were approved.

5 Finance and Audit Committee Report: 2013 Forecast

The Board of Governors approved the 2013 forecast.

6 Divisional Boards Chairs’ Reports

The Board of Governors approved the recommendation that appointments to the Heat and Frost Insulator Trade Board and the Concrete (Cement) Finisher Trade Board be prioritized by the Appointments Council and that this advice be conveyed in writing to the Appointments Council by the Registrar as soon as practicable.

7 Executive Committee Report

7.1 Receipt of Four Ratio Review Decision Reports

The Board of Governors of the Ontario College of Trades received the reports of the Ratio Review Panels for:

- RR17-2012: Drywall, acoustic & lathing applicator;
Drywall finisher and plasterer
- RR18-2012: Electrician: construction & maintenance;
Electrician: domestic & rural
- RR20-2012: Powerline technician
- RR21-2012: Sprinkler and fire protection installer

7.2 General By-law Amendment Addressing Certificate of Qualification Expiry

The Board of Governors amended Section 25 (Other Fees) of the General By-law for the Ontario College of Trades, to include the addition of a new sub-section to read:

25. A person whose certificate of qualification or statement of membership has expired pursuant to section 89(2) or 90(3) of the Act shall pay a reinstatement fee equal to the annual fee for the applicable membership class in order to have a new certificate or statement issued, in addition to being required to pay any other fees or penalties prescribed and to provide all information required under the Act or by-laws. This reinstatement fee will be waived if the person applies for the new certificate of qualification or statement of membership within 60 days of the date of expiry.

7.3 Membership Data Report

The Board of Governors requested the creation of a more comprehensive summary report on registration, renewal, cancellation, and expiration rates across each member class on a quarterly basis.

8 Governance and Nominations Committee Report

8.1 Policy on Cooling-off Period

The Board of Governors approved:

- a policy to implement a “cooling off” period of twelve months before members of the College governance structure may be considered for employment as College staff members; and
- that the College of Trades Appointments Council be requested to consider implementing a policy which asks its members to observe a period of repose before seeking employment with the Ontario College of Trades.

8.2 **Public Members on Statutory Committees**

The Board of Governors approved that the number of public members on the Discipline Committee and Fitness to Practise Committee be increased by two members and adopted the related provisions to amend the General By-law.

The Board of Governors endorsed the use of the Society of Ontario Adjudicators and Regulators (“SOAR”) as a source for these public members.

9 **Adjournment**

The Board of Governors adjourned the meeting.