



ONTARIO COLLEGE OF TRADES
ORDRE DES MÉTIERS DE L'ONTARIO

Record of Board Decisions

Board of Governors Meeting

February 18, 2014

Boardroom 604, 655 Bay Street, 6th Floor, Toronto

Present: David Tsubouchi, Registrar and CEO (Acting Chair, Items 1-5), Ron Johnson (Chair, Items 6-16), Robin Barker, James Barry, Pat Blackwood, Rob Brewer, Tom Carvin, Piero Cherubini, Jules Danielewski, Pauline Faubert, Chantelle Fitzgibbon, Don Gosen, Irene Harris, Jamie Holmes, George Katinas, Roy Maybery, Kate Poultney, Dave Suess

Regrets: Chelsey Hooker, Jennifer Moon, Ucal Powell

1 Approval of Agenda

The Agenda for the February 18, 2014 Board of Governors meeting was approved, as amended.

2 Conflict of Interest

No conflicts were declared.

3 Appointment of Scrutineers

The Board of Governors approved the appointment of Warren Barbour and Jason Bennett as scrutineers for the February 18, 2014 elections of the Board of Governors' Chair and Vice-Chair.

4 Election of Chair

The Board of Governors elected Ron Johnson to the office of Chair by acclamation.

5 Election of Vice-Chair

The Board of Governors elected Pat Blackwood to the office of Vice-Chair by acclamation.

6 Approval of Minutes

The Minutes of the November 13, 2013 meeting of the Board of Governors were approved.

7 Approval of Record of Board Decisions

The Record of Board Decisions for the November 13, 2013 meeting of the Board of Governors were approved.

8 Governance and Nominations Committee Report

8.1 *Appointments to Executive Committee*

The Board of Governors re-appointed Catherine Poultney and Dave Suess and appointed Irene Harris to the Executive Committee.

8.2 *Appointment to Fitness to Practise Committee: Divisional or Trade Board Members*

The Board of Governors appointed Neil Doherty, a member of the Industrial Divisional Board to the *Fitness to Practise Committee*.

8.3 *Appointments to Discipline and Fitness to Practise Committees: Public Members*

- The Board of Governors appointed Sherry Darvish and Sandra Driesel as public members to the *Discipline Committee*.
- The Board of Governors appointed Sherry Raymond Ramdayal and Hanno Weinberger as public members to the *Fitness to Practise Committee*.

8.4 *General By-law Amendment Governing the Receipt of Gifts or Other Benefits by Members of the College Governance*

The Board of Governors approved the General By-law Amendment Governing the Receipt of Gifts or Other Benefits by Members of College Governance.

9 Finance and Audit Committee Report

9.1 *Risk Management Plan Update*

The Board of Governors received the College's Quarterly Risk Management Update of the Risk Assessment Report.

9.2 *Investment Governance Strategy*

- The Board of Governors directed the College to maintain its current arrangement with RBC for the short term funds to provide maximum flexibility and limit investment risk; and
- For the longer term, the Finance and Audit Committee will create a *Statement of Investment Policies & Procedures* which will articulate the College's investment objectives, constraints, and investment governance structure.

10 Executive Committee Report

10.1 *Revised Business Travel Policy*

The Board of Governors approved the Revised Business Travel Policy.

10.2 *Process to Recommend Academic Entry Requirements for the Development of a Board Regulation*

- The Board of Governors directed the Regulations Committee to work with staff to initiate the consultation with Divisional and Trade Boards to review the academic entry requirements for apprenticeship programs for each of their trades.

10.3 ***General By-law Amendment: Trade Equivalency Assessment***

- The Board of Governors approved the Trade Equivalency Assessment (TEA) fee schedule and draft General By-law provisions.

10.4 ***Proposed Plan to Review Exemptions under OCTAA and New Trade and Apprenticeship Program Development Process***

The Board of Governors approved that the following matters will be referred back to the Executive Committee:

- Proposed Plan to Review Exemptions under OCTAA; and
- New Trade and Apprenticeship Program Development Process.

11 Divisional Boards Chair's Reports

The Board of Governors approved the recommendation to the Appointments Council that the Trade Board for Draftsperson - Mechanical/Plastic Mould Design/Tool and Die Design be clustered with the Precision Machining and Tooling Trade Board.

12 Approval of Final Draft Ratio Regulation

The Board of Governors approved the final draft Ratio Regulation.

13 Adjournment

The Board of Governors adjourned the meeting.