



ONTARIO COLLEGE OF TRADES
ORDRE DES MÉTIERS DE L'ONTARIO

Record of Board Decisions

Board of Governors Meeting

December 4, 2012

Present: Pat Blackwood (Chair, items 1-7), Ron Johnson (Chair, items 8-9), Ray Armstrong, Robin Barker, James Barry, Rob Brewer, Tom Carvin, Piero Cherubini, Jules Danielewski, Chantelle Fitzgibbon, Irene Harris, Chelsey Hooker, Domenic Mattina (items 1-7), Roy Maybery, Jennifer Moon, Catherine Poultney, Ucal Powell, Andrew Savor, Willie Wham

Regrets: George Katinas, Dave Suess

1 Approval of Agenda

The Agenda for the December 4, 2012 Board of Governors meeting was approved, as amended.

2 Conflict of Interest

No conflicts were declared.

3 Approval of Minutes

The Minutes of the September 26, 2012 Board of Governors meeting were approved, as amended.

4 Record of Board Decisions

The Board of Governors approved the *Record of Board Decisions* for the September 26, 2012 meeting, as amended.

5 Finance and Audit Committee Report

5.1 Risk Management Plan

The Board of Governors approved the College's *Risk Assessment Report*.

5.2 HST Registration

The Board of Governors approved the collection of Harmonized Sales Tax (HST) on fees charged to members and registration with the Canada Revenue Agency for the purpose of remitting HST and claiming HST input tax credits.

5.3 2013 Business Plan

The Board of Governors approved the College's 2013 Business Plan.

6 Executive Committee Report

6.1 Draft Policies for Trade Board Operations

The Board of Governors approved the *Policies for Trade Boards Operations* which outlines proposed policy guidelines to assist in the key operations of Trade Boards.

7 Governance and Nominations Committee Report

7.1 Board Member Appointments to Statutory Committees

The following Board members were appointed to the Complaints, Discipline, Fitness to Practise, and Registration Appeals Committee as recommended by the Governance and Nominations Committee after considering the requirements of the General By-law for the compositions of the various Statutory Committees:

Committee Name	Members from the Board of Governors
Complaints	Ray Armstrong, Robin Barker, Pat Blackwood, Rob Brewer, Irene Harris, Willie Wham
Discipline	Tom Carvin, Chantelle Fitzgibbon, Chelsey Hooker, Jennifer Moon, Catherine Poultney
Fitness to Practise	George Katinas, Domenic Mattina, Roy Maybery
Registration Appeals	James Barry, Jules Danielewski, Chantelle Fitzgibbon, Andrew Savor, Dave Suess

The following Board members were appointed as Committee Chairs per Section 30 (3) of the Ontario College of Trades and Apprenticeship Act, 2009 which requires the Board of Governors to appoint a Chair for each Committee:

Committee Name	Chair
Complaints	Pat Blackwood
Discipline	Catherine Poultney
Fitness to Practise	Domenic Mattina
Registration Appeals	Jules Danielewski

7.2 Board Development

The Board of Governors approved the Governance and Nominations Committee's recommendation to hold two Board development sessions on understanding the public interest and achieving excellence in regulatory governance.

8 Registrar's Report

The Board of Governors received the Registrar's Report which provided a summary of current activities.

9 Adjournment

The Board of Governors adjourned the meeting.